

Community Engagement Committee

Minutes

September 10, 2020

6:30pm

Zoom Remote

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TOWN CLERK BOURNE

Present: Tony Schiavi, Lorna Ciavola, Pam Chmielinski, Kathy Alfano, Renee Gratis, Rhonda Jones Tobey

Absent: Jim Potter

Called to order at: 6:32pm

Approval of minutes: July 30, 2020

Review and potential approval of Historical Society Daffodil Days Application: Kathy spoke to Diane Flynn and thought she sent her application in but has a new computer and can't get us her application right now and asking for \$1,500. Diane asked if it could be retroactive it is in October for Scarecrow Festival. Tony volunteered to give Diane a hard copy it would be helpful and she can fill it out and give to Tony. Kathy will let her know she can go to Town Hall and Nancy can assist her and Tony will get it to the Committee.

Daffodil days application review (Gioia Dimock). Pam has to recuse herself because she is on the Board of Historical Society. Lorna went over financials in the application which is for \$2,000 and was wondering about the \$1,600 in the application for salaries. Gioia didn't have the application in front of her and wasn't sure how that was put in the application. Someone assisted her with the application and she isn't sure since she doesn't have it in front of her. It could be a mistake. It is on page 11. Gioia thinks that number might be the total and was just put in the wrong place on the form. Kathy asked to confirm that the ask for \$2,000 was for the bulbs which the applicant responded it was and have been ordered.

Renee's concern is that we are reviewing the application for approval and if it isn't filled out correctly, we probably can't vote on it. Tony and Renee said sending an updated application would be appropriate. Pam suggested trying to email Gioia the application she submitted so we can try and sort it out now. Kathy emailed the application to Gioia.

Gioia looked at the application/grant agreement on page 11 (attachment A3) -she is still unsure why salaries are in the application. Kathy asked her to fill it out again and resend it back to the committee. Tony suggested that Gioia go back to the group that helped fill out the grant application and redo it, just taking the \$1600 out and not knowing what was for could be confusing. Kathy asked if the committee and applicant can meet in a week to go over the updated application. Committee agreed to meet Thursday September 17, 2020.

Kathy will work with Diane Flynn and try and get the Scarecrow Application for review also.

New Business: None

Adjourned at 6:53pm Motion by Tony, 2nd by Renee (and Lorna) – unanimous.6-0-0