

Selectmen's ENERGY Advisory Committee

Part 1: Meeting Minutes August 18, 2021, 7 pm, Jonathan Bourne Library, Bourne, MA
and

Part 2: Note regarding September 1, 2021, 7 pm, Energy Advisory Committee
Presentation to Bourne School Committee on proposed fuel efficient vehicle policy
at Bourne High School Library, Bourne, MA

Part 1: Meeting Minutes August 18, 2021, 7 pm, Jonathan Bourne Library, Bourne, MA

CALL TO ORDER - The Chair called the meeting to order at 7 pm on August 18, 2021.

- **Attendees:** Three members constitute a quorum.
 - Members: Carl Georgeson, Chair; Janice Marks, Clerk; Cheryl Keown, Member, Cannon, Ex-Officio Member (non-voting)

August 4, 2021 MEETING REPORT

- Minutes from the August 4, 2021 Energy Advisory Committee Meeting were approved as written by a vote of 3/0/0. Approved Minutes will be posted to the Committee's Town website.

UNFINISHED BUSINESS

1. Green Communities designation: status and next steps
 - The Bourne Plan for Green Communities Designation with updates, timelines and responsibilities was reviewed. Plan is color coded to show completed tasks (GREEN) and those in process (BLUE).

Completion date for approvals: The goal is to have all departmental signoffs completed by the end of October in order to complete the grant submission and meet DOER submission deadline of December 30,

2. Criterion 1 (As-of-Right-Sighting for Solar Generation) and Criterion 2 (Expedited Permitting)

Town Counsel R. S. Troy sent a formal letter to DOER on 8/24 confirming that Bourne's Zoning ByLaws meet both Criterion 1 and Criterion 2 (see copy of letter attached).

3. a) Mass Energy Insight (MEI) Baseline completed as of 7/7/21.
b) Energy Reduction Plan: target completion date is Friday, October 28, 2021.

4. Vehicle Policy

Bourne currently operates 124 vehicles and 103 of them are exempt. Of the remaining 21 vehicles 16 are for the Town's use, 3 for Bourne Public Schools and 2 are for ISWM.

At their 8/17/21 meeting the Board of Selectmen had a 2nd reading and then voted to approve the DOER recommended Fuel Efficient Vehicle Policy for Bourne, after dispensing with the 3rd reading of the policy.

RECEIVED
2021 OCT -4 AM 9:23
TOWN CLERK BOURNE

Presentation of the DOER recommended Fuel Efficient Vehicle Policy will be on the agenda of the September 1 meeting of the Bourne Public Schools Committee. See **Part 2** below for Details.

5. Stretch Code
 - a. Building Department permit statistics for 2021: Cannon will request an early compilation and release of this data to the Energy Committee so that it can be included in the to-be-scheduled presentation to the Planning Board.
 - b. Article, Motion & ByLaw submitted to Town Hall on August 9.
 - c. An addition to the Town ByLaws (the text of which was provided by DOER and must be strictly complied with) will be presented to the ByLaw Committee on August 25th. EAC members Georgeson, Keown and Marks will attend to present an overview and answer questions.

EXCUSED ABSENCES: Frank Kodzis. and Bob Schofield

MEETING ADJOURNED at 7:50 pm by unanimous vote.

Part 2: Note regarding September 1, 2021, 7 pm, Energy Advisory Committee Presentation to Bourne School Committee on proposed fuel efficient vehicle policy at Bourne High School Library, Bourne, MA

The Committee Members voted to adopt the fuel efficient vehicle policy as presented.

As listed on the School Committee Agenda for their September 1, 2021 meeting, the Energy Advisory Committee (no quorum was present) was represented by Janice Marks; Clerk; Glenn Cannon, Ex-Officio Member; and Margaret Song of Cape Light Compact.

Overview materials had been sent to School Committee Members in advance along with a sample letter which documents the unanimous vote to comply with the Green Communities Designation for Vehicles owned and operated by Bourne Schools. That letter will be included in the packet of documents to be submitted to DOER on or before December 30, 2021.

Margaret Song alerted the School Committee that the EAC will come back in order to present the Energy Reduction Plan

###END OF MINUTES

Submitted September 11, 2021; amended October 3, 2021.

Janice Marks, Clerk